



## Contract Negotiator as an Independent Contractor Network Development & Contracting

Position: Identify, negotiate and contract with Medicaid healthcare providers within North Carolina to join Carolina Complete Health Network healthcare provider network.

Term: Five (5) months with potential for a renewal term.

### Education/Experience:

- Bachelor's degree in Business Administration, Marketing, Finance or related field or equivalent experience.
- 3-5 years of contract negotiations and contract analysis in health care or similar industry.
- Experience negotiating contracts from initial contact to contract signing. Experience with presenting and communicating negotiation strategies and results at senior levels.
- Experience with health care provider negotiations for Government programs preferred.

### Responsibilities:

- Perform healthcare provider contracting services.
- Recruitment and contracting efforts may involve telephone calls, email, regular mail, facsimile transmissions and visits to targeted provider offices to initiate, negotiate, and procure executed participating provider agreements.
- Work in conjunction with CCHN team members and other contractors assigned by CCHN for network development targets, reporting, and direction of assignments.
- Responsible for collecting credentialing materials.
- Provide standard management reporting to CCHN on regularly scheduled basis.

### Requirements:

- Have a telephone, electronic mail and document transmission access for the purpose of sending and receiving contract documents and other correspondence.
- 100% travel within the State of North Carolina.

If you are interested in this position, please email your resume and cover letter to [NetworkRelations@CCH-Network.com](mailto:NetworkRelations@CCH-Network.com).

No phone calls or inquiries; if we believe you are a potential candidate, we will contact you.