

# Advanced Medical Home (AMH) Provider Guide



## Using Payspan to Access Medical Home Payments

### Step 1

Log into your Payspan Portal at <https://www.payspanhealth.com/>

### Step 2

Under Payment details, click **View**, then click **Download CSV**. Open the Excel document and save a copy for your records.

View	Payment #	Payment Method	Job ID
Printable View	2379	ACH	
Download CSV	it Date	Payment Amount	Payee Name
Payment History	023		
Export 5010	e Date	Payment Status	Line of Business
	023	Disbursed	
	Availability Date	Payment Code	
		Disbursement Method	
	Mailed Date		

### Not yet registered for Payspan?

Payspan is an innovative web-based solution for Electronic Funds Transfers (EFTs) and Electronic Remittance Advices (ERAs).

To enroll, visit <https://www.payspanhealth.com/> and click register or contact Payspan by calling 1-877-331-7154, then press Option 1. This can be done Monday through Friday from 8:00am to 8:00pm EST.

### Need Support?

If you have questions regarding Payspan, please reach out to your [Provider Engagement Administrator](#) with Carolina Complete Health Network.

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